

M&P OCCUPATIONAL GUIDELINE

JOB FAMILY: MUSEUM

Level D, Pay Grade 9

LEVEL DEFINITION	This level covers positions responsible for specialist curatorial work for a selected ethnological collection or positions responsible specialist exhibit design/installation and facilities management work.
TYPICAL RESPONSIBILITIES	May include: performing specialist level curatorial duties for an ethnological collection; developing relationships with and advising members of a cultural community; performing exhibit design/installation and facilities management work; conceptualizing, planning, budgeting and installing museum exhibits; designing two and three dimensional or audio visual exhibits; and overseeing museum facility, renovation and exhibit projects.
DECISION MAKING /LEVEL OF ACCOUNTABILITY	Makes decisions regarding specialized curatorial and exhibit design and installation projects. May advise cultural communities on issues having public relations and legal implications.
SUPERVISION RECEIVED	Works with considerable latitude within broad professional and policy guidelines. Work is reviewed in terms of achievement of broad goals.
SUPERVISION EXERCISED	Manages staff and supervises technical contractors, contract artists, volunteers, students, interns, and Native Youth Program workers.
MINIMUM QUALIFICATIONS	Master's degree in a relevant discipline. Minimum of six years of related experience, or the equivalent combination of education and experience.

Updated: July 1, 2019