

M&P OCCUPATIONAL GUIDELINE

JOB FAMILY: NURSING

Level A, Pay Grade 7

LEVEL DEFINITION	This level covers positions responsible for coordinating patient involvement in research projects and can provide a full range of general nursing duties.
TYPICAL RESPONSIBILITIES	May include: participating in developing and evaluating strategies to meet the clinical trial goals and objectives; assisting with writing and implementing study protocols; interviewing study subjects; collecting and coding data, reviewing data results and providing recommendations to principle investigators; identifying and recruiting subjects; participating in identifying and applying for additional funding; carrying out nursing functions such as collecting blood samples, administering study medication etc; attending daily chart rounds and weekly medical records.
DECISION MAKING /LEVEL OF ACCOUNTABILITY	Duties are performed in accordance with explicit procedures and instructions. Accountable for the accuracy and reliability of their work.
SUPERVISION RECEIVED	Works under supervision, receives frequent and detailed instructions regarding methods and practices to be followed.
SUPERVISION EXERCISED	May give technical guidance to more junior or clerical staff and coordinates the training of graduate and undergraduate health professionals.
MINIMUM QUALIFICATIONS	Registered Nurse with BCCNP plus a minimum of one year of nursing experience.