

**The University of British Columbia
STANDARD JOB DESCRIPTION**

Job Title: Research Assistant/Technician 2

Level Definition:

Positions at this level perform a variety of moderately complex tasks of a technical nature.

Typical Duties:

Assists with conducting or running experiments or research work by performing specific assigned tasks, such as, administering forms or questionnaires and recording and/or coding data or observations and identifying and conducting routine sample tests using standardized techniques.

Assists in analyzing and interpreting experiment results or research data by performing tasks, such as, assembly, compilation and summary of statistical and other data.

Utilizing standard techniques and protocols performs various technical tasks.

Assists in performing more complex tasks, such as, animal surgery, post operative care and necropsy.

Observes and reports the behavior of specimens.

Operates, maintains and troubleshoots problems with standard equipment.

Organizes laboratory and stock, maintains inventory and distributes supplies.

Prepares and/or maintains media, buffer, reagents, solutions, cultures and related material for routine laboratory use.

May distribute work assignments to employees at lower classification levels and initiate new employees into routines, procedures and operation of equipment.

Carries out any other related duties as required in keeping with the qualifications and requirements of positions in this classification.

Decision Making/Accountability:

Works within well defined guidelines and procedures, but exercises judgment in establishing priorities and carrying tasks through to completion; new or unusual problems are referred to supervisor.

Supervision Received:

Works under general supervision in carrying out familiar phases of duties and responsibilities; receives instructions during orientation and on subsequent new assignments or changes in procedures.

Supervision Exercised:

May distribute work assignments to employees at lower classification levels and initiate new employees into routines, procedures and operation of equipment.

Minimum Qualifications:

High school graduation, some additional training in a related field and a minimum two years of related experience or an equivalent combination of education and experience.

Specific “abilities”, “knowledge” and “experience” required for the position are outlined in the position description.

This standard Job Description is for classification purposes only, and is not a position description. Standard Job Description qualifications represent the amount of education and experience typically required for full performance on the job, and is outlined for classification and compensation purposes. Note that specific “abilities”, “knowledge” and “experience” required for the job should be outlined in the position description and posting, but are not specified in the Standard Job Description.