

**The University of British Columbia
STANDARD JOB DESCRIPTION**

Job Title: Research Assistant/Technician 6

Level Definition:

Positions at this level are responsible for the overall operation of the technical phases of a University department or division.

Typical Duties:

Oversees and coordinates the technical and practical aspects with respect to teaching support for several laboratories

Allocates, supervises and coordinates the work of several highly skilled technical positions.

Assists and advises faculty members on experimental techniques or procedures.

Oversees and is responsible for the use and maintenance of valuable equipment.

Coordinates and conducts overall safety protocols for the department and faculty.

Responsible for the upkeep and maintenance of several departmental facilities for a department.

Carries out any other related duties as required in keeping with the qualifications and requirements of positions in this classification.

Decision Making/Accountability:

Initiates and adapts procedures to meet unusual situations and participates in making decisions concerning the planning, organization and requirements of the unit.

Supervision Received:

Works independently under administrative direction.

Supervision Exercised:

Allocates, supervises and coordinates the work of a minimum of four highly skilled specialists at varied levels and has input into staff selection and evaluation; *assists and advises faculty members on experimental techniques or procedures; and is responsible for the use and maintenance of valuable equipment.*

Minimum Qualifications:

University degree in relevant specialty and a minimum six years of related experience or an equivalent combination of education and experience. Some positions may require a graduate degree.

Specific “abilities”, “knowledge” and “experience” required for the position are outlined in the position description.

This standard Job Description is for classification purposes only, and is not a position description. Standard Job Description qualifications represent the amount of education and experience typically required for full performance on the job, and is outlined for classification and compensation purposes. Note that specific “abilities”, “knowledge” and “experience” required for the job should be outlined in the position description and posting, but are not specified in the Standard Job Description.