# Application Form 1: Coaching Internship Program Application 2023-24

**Personal Details**

Your name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

UBC Email: Phone Number (business hours):

**UBC Employment Details**

Your Position: Department/Unit:

Have you passed probation?

|  |  |
| --- | --- |
| * Yes | * No |

If no, when will you pass probation (must be on or before October 31, 2023):

What is your employee group affiliation (you must be a regular paid UBC staff or faculty member)?

|  |  |
| --- | --- |
| ☐ AAPS | ☐ Excluded M&P |
| ☐ BCGEU | ☐ Executive Administration |
| ☐ CUPE 116 | ☐ Faculty |
| ☐ CUPE 2278 | ☐ IUOE 115 |
| ☐ CUPE 2950 | ☐ Non- Union Technician/Research Assistant |

**Coaching Internship Application Questions**

Have you been ever been coached?

|  |  |
| --- | --- |
| * + Yes | * + No |

If yes, describe the coaching you received (eg. a single session, multiple sessions, at UBC, elsewhere):

Which International Coaching Federation Level 2 (or equivalent) training program are you planning to enroll in?

What is your program start date and estimated completion date?

What are your options for securing financial support? (department, professional development funds, personal funds, etc.):

What funding have you currently secured?

Describe how you would like to advance UBC strategic priorities. including the Inclusion Action Plan, Indigenous Strategic Plan and Focus on People through your coach training and internship commitments (250 – 300 words):

What opportunities do you see in your role and workplace for coach training to be a catalyst towards better people practices and the achievement of unit or organizational goals? (250-300 words):

Describe how you cultivate trust and safety, maintain confidentiality, embody a coaching mindset and support learning, development and awareness for others in your workplace or unit (250-300 words):

Is there anything else you want us to know that would support your application? (250-300 words):

**Application Declaration**

Please check off the following to acknowledge:

* I have read and understand the application requirements
* My manager has reviewed the information for managers/supervisors and completed the supporting documentation.
* I understand that as a coach intern and following the successful completion of my coach training, I will provide a minimum of four coaching hours per month over 12 months (48 hours total) to UBC faculty and staff via the UBC Coaching Portal at no cost to the employee.

Signature: Date: