**Faculty & Faculty Dependent Tuition Waivers:**

**Request for Credit Courses**

**\*Effective January 12 - 2021\***

|  |
| --- |
| **Applicant Information** |
| UBC Employee ID | Last Name | First Name |
|  |  |  |
| Mailing Address | UBC Email |
|  |  |
| City | Province | Postal Code | Country |
|  |  |  |  |
| Phone | Extension |
|  |  |

|  |
| --- |
| **Registration Information** |
| Number of Credits Claimed | Number of Courses Claimed | Dependent or Employee Waiver? |
|  |  |  |
| Tuition Amount Due | Tuition Amount Claimed | Dependent aged 25 or older at start of 2020 session? (Y , N , N/A) |
|  |  |  |
| Student Name | Student Number | Term Claimed by this Waiver?  |
|  |  |  |
| Employee Signature | Request Date |
|  |  |

**Please email completed form to:**

|  |  |  |
| --- | --- | --- |
| Surname Beginning with A - L | **Dirceu Campos** | *dirceu.campos@ubc.ca* |
| Surname Beginning with M - Z | **Wentworth Iwasiuk** | *wiwasiuk@finance.ubc.ca* |

Enrolment Services will be automatically applying a deferral for all tuition waivers made on or after January 12, 2021 for credit courses until the technical issue is resolved. If you have already contacted Enrolment Services to request a deferral, your request will continue to be processed until January 25, 2021.

Please see <https://hr.ubc.ca/benefits/benefit-plan-details/tuition-waivers> for further details.