Thank you for your interest in the Healthy Workplace Initiatives Fund Program.

Apply April 14, 2023 at 4 pm

Upon submission, you will receive a confirmation email containing a copy of your responses along with instructions for senior leader sign-off.

Department /Unit Name:
(In full, no abbreviations)

Campus or work site location:

Application Lead 1

Name:
Email:

Application Lead 2

Name:
Email:

Has your department/unit received HWIP funding in the last 2 years?

- Yes
- No
- Not sure

Please indicate your selected initiative:

- Innovative New Idea
- Art and Creative Expression
- Bike Share
Please describe your proposed initiative such as workshops, activities and how your proposed initiative will support a healthy workplace and promote wellbeing. Be sure to indicate how it is different from the other available options and to include a sample budget.

*Effective health initiatives involve more than one-time workshops, programs, or events. They must include a multi-pronged approach aimed at reducing barriers and increasing opportunities for UBC staff and faculty to implement healthy behaviours.*

Please specify the amount of funding requested

Please describe your proposed initiative such as workshops, activities and how your proposed initiative will support a healthy workplace and promote wellbeing

*Effective health initiatives involve more than one-time workshops, programs, or events. They must include a multi-pronged approach aimed at reducing barriers and increasing opportunities for UBC staff and faculty to implement healthy behaviours.*
Please provide your sample budget here

How many people do you anticipate will participate in your initiatives? (total estimate)

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Needs Assessment:
Describe what efforts were made to determine the fit and suitability of the selected initiative.

Possible details to include: consultations, WES results, current department climate, strategic alignment etc...

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Workplace Impacts:
Please indicate the main goals that your department hopes to achieve through this program by ranking them 1-7.

- Reduced work stress among staff/faculty
- Promoting and sustaining a culture of wellbeing
- Encouraging the development of skills and knowledge
- Increasing team building opportunities
- Program sustainability
- Recognition and support of workplace wellbeing from senior leaders
- Other (please specify)

Outcomes:
Describe how you will know that your program has been successful.
Program Sustainability:
*Please describe commitments/efforts to ensure ongoing support for this program after the funding has been used.*

*Examples include revenue generating ideas, commitment from senior leaders to match/co-fund the program, ideas for how to keep wellbeing programs alive etc...*

I feel that we have adequate resources (in addition to the funding) to ensure our success.

- [ ] Strongly agree
- [ ] Agree
- [ ] Somewhat agree
- [ ] Somewhat disagree
- [ ] Disagree
- [ ] Strongly disagree

Financial Information:

The HWIP fund is based on a reimbursement model. All successful departments will need to cover the cost of the initiatives up front and then submit receipts for reimbursement.

*Workday tags (fund and cost center/program/project/grant/gift/gift initiative)*

Senior Leader Endorsement:

Please note that you will be provided with instructions for how to arrange for senior leader sign off upon completion of this survey.

Name: 
Title: 
Department/unit: 
Email: 
