

M&P OCCUPATIONAL GUIDELINE

JOB FAMILY: INDUSTRY LIAISON

Level F, Pay Grade 15

<p>LEVEL DEFINITION</p>	<p>This level covers two distinct groupings of positions responsible for:</p> <p>Sponsored Research (SR): responsible for drafting, reviewing, negotiating and managing the most advanced research-related agreements, such as complex collaborative research agreements, and for performing legal review of all contracts managed by SR</p> <p>Technology Transfer (TT): leadership in translating research outputs from one or more innovation centres in order to create meaningful, positive impacts for society.</p>
<p>TYPICAL RESPONSIBILITIES</p>	<p>SR: drafting, reviewing, negotiating and managing advanced research contracts; Liaison between University units in the establishment of accounts and the matching industry / government funds and project links. Responsible for ensuring all contracts meet the minimum requirements under Canadian and BC laws, as well as following the University's policies. Also responsible for training sponsored research staff to improve understanding of contract law, legal terms</p> <p>TT: May include: identifying and nurturing innovation assets within the University and affiliated Hospitals; developing comprehensive support plans and budgets; identifying funding opportunities and negotiating complex multiparty license agreements; leadership in major intellectual property litigation or arbitration; supporting the formation of spin-off companies based on UBC patents; works with external legal counsel to develop arguments, position statements and briefs.</p>
<p>DECISION MAKING /LEVEL OF ACCOUNTABILITY</p>	<p>SR: Makes professional decisions on all aspects of the work, including negotiating and managing research agreements. Accountable for the accuracy, and reliability of the work</p> <p>TT: Makes professional decisions regarding the commercialization of University technology and licensing of technologies. Decisions may have significant legal and reputational liability.</p>
<p>SUPERVISION RECEIVED</p>	<p>Works with wide latitude. Work is reviewed in terms of achievement of long-term strategic goals and objectives</p>

SUPERVISION EXERCISED	Manages professionals and support staff. Manages external legal consultants.
MINIMUM QUALIFICATIONS	Post Graduate degree in a related discipline. Minimum of nine years of related experience including experience in sponsored research, or finance, technology and management experience, or the equivalent combination of education and experience.

Updated January 1, 2024