



UBC Hiring Solutions Resignation Form

Please submit the completed form to: wendy.kutasiewich@ubc.ca

ATTN: Gerry Doiron, Director- Strategic Operations & Engagement
UBC Hiring Solutions, VP Human Resources

Please accept this letter as resignation from UBC Hiring Solutions.

The last day I will be working in an assignment will be: _____

The first day I will **not** be working for UBC Hiring Solutions is: _____

The reason for my resignation is:

Personal

Back to school

Employee Name: _____

Signature: _____

Date: _____

Please review the [Resignation/Transfer Checklist](#) on our website.